

# COSMETOLOGY/BARBER DEDUCTION WORKSHEET

YEAR: \_\_\_\_\_

## INCOME:

\_\_\_\_\_ Gross Income or Receipts

## AUTO TRAVEL (MILEAGE ONLY):

\_\_\_\_\_ Between Jobs or Jobs Locations  
\_\_\_\_\_ Client Meetings  
\_\_\_\_\_ Continuing Education  
\_\_\_\_\_ Out-Of-Town Business Trps  
\_\_\_\_\_ Purchasing Supplies/Materials

## MISCELLANEOUS EXPENSES:

\_\_\_\_\_ Advertisements/Business Cards  
\_\_\_\_\_ Credit Cards Fees  
\_\_\_\_\_ Client Gifts  
\_\_\_\_\_ Equipment Rental  
\_\_\_\_\_ Job Seeking (Miles Only)  
\_\_\_\_\_ Laundry/Cleaning Expenses  
\_\_\_\_\_ Office Supplies  
\_\_\_\_\_ Postage/Shipping  
\_\_\_\_\_ Public Relations/Photos  
\_\_\_\_\_ Refreshments For Customers  
\_\_\_\_\_ Shampoo Person/Assistant Fees  
\_\_\_\_\_ Space Ret/Building Lease  
\_\_\_\_\_ Utilities

## OUT-OF-TOWN TRAVEL:

\_\_\_\_\_ Airfare/Bus/Train  
\_\_\_\_\_ Bridge/Road Tolls/Parking  
\_\_\_\_\_ Car Rental  
\_\_\_\_\_ Hair Shows/Seminars  
\_\_\_\_\_ Laundry & Laundry Supplies  
\_\_\_\_\_ Lodging  
\_\_\_\_\_ Meals  
\_\_\_\_\_ Taxi/Lyft/Uber/Subway

## PROFESSIONAL FEES & DUES:

\_\_\_\_\_ Business Tax  
\_\_\_\_\_ Dues & Professional Fees  
\_\_\_\_\_ Legal Fees  
\_\_\_\_\_ Liability Insurance  
\_\_\_\_\_ Licences  
\_\_\_\_\_ Memberships  
\_\_\_\_\_ Publications

## SUPPLIES & EXPENSES:

\_\_\_\_\_ Answering Machine  
\_\_\_\_\_ Combs, Brushes, Rollers, Etc  
\_\_\_\_\_ Equipment Repairs  
\_\_\_\_\_ Fax Machine  
\_\_\_\_\_ Hair Shampoo, Hair Products  
\_\_\_\_\_ Miscellaneous Supplies  
\_\_\_\_\_ Nail Products  
\_\_\_\_\_ Other Expenses (Specify Below)

## TELEPHONE EXPENSES:

\_\_\_\_\_ Cellular Service  
\_\_\_\_\_ Fax Line  
\_\_\_\_\_ Phone Line (Business Only)  
\_\_\_\_\_ 2nd Phone Line (Business Only)